

## Frequently asked questions: Who do I contact at WCET™ about what

Question or Item	WCET™ Contact Person(s)
<p><b>WCET™ Central Office</b> What is the contact information for the WCET™ Central Office?</p>	<p>WCET™ Central Office 1000 Potomac Street, NW Suite 108 Washington, DC 20007 USA T: +1 202 567-3030 F: +1 202 833-3636 Email: <a href="mailto:admin@wccetn.org">admin@wccetn.org</a></p>
<p><b>Membership Queries:</b> What is the cost of membership?</p> <p>When is my membership current till? I cannot pay online by credit card, are there other management options such as bank or wire transfers?</p>	<p><b>Jen Wood</b> Email: <a href="mailto:admin@wccetn.org">admin@wccetn.org</a></p>
<p><b>Journal</b> Not receiving WCET™ Journal.</p>	<p><b>After checking that your mailing address and membership is current on your online member profile</b> Contact <b>Jen Wood</b> at <a href="mailto:admin@wccetn.org">admin@wccetn.org</a></p>
<p><b>ID Welcome Letter</b> To whom do I send my welcome letter for the website?</p>	<p><b>Karen Bruton</b>, Publications and Communications Chairperson, <a href="mailto:publications@wccetn.org">publications@wccetn.org</a></p> <p>Cc your email to: Laurent O Chabal, <a href="mailto:vicepresident@wccetn.org">vicepresident@wccetn.org</a></p>
<p><b>ID Contact Details</b></p> <p>The contact details have changed or there is a new ID for my country.</p>	<p><b>Please email to all three (3):</b></p> <p><b>Laurent O Chabal</b>, Vice-President <a href="mailto:vicepresident@wccetn.org">vicepresident@wccetn.org</a></p> <p><b>Karen Bruton</b>, Publications and Communications Chairperson, <a href="mailto:publications@wccetn.org">publications@wccetn.org</a></p> <p><b>Jenny Prentice</b>, Journal Editor at <a href="mailto:editor@wccetn.org">editor@wccetn.org</a></p>



<p><b>Submitting a Journal Manuscript</b></p>	<p>Go to the WCET™ Journal submissions page on the WCET™ website <a href="https://wccetn.org/journal-submission">wccetn.org/journal-submission</a></p> <p>If you have any difficulty, contact <b>Jenny Prentice</b>, Journal Editor at <a href="mailto:editor@wccetn.org">editor@wccetn.org</a></p>
<p><b>Journal Manuscript</b></p> <p>There is a question about a submitted manuscript.</p>	<p>Check on the journal electronic submission system <a href="https://mc04.manuscriptcentral.com/wccetn">https://mc04.manuscriptcentral.com/wccetn</a>.</p> <p>If you cannot find an answer to your question, then contact <b>Jenny Prentice</b>, Journal Editor at <a href="mailto:editor@wccetn.org">editor@wccetn.org</a></p>
<p><b>Previous journal article or entire journal issue</b></p> <p>How do I locate a previous WCET™ journal article or entire issue?</p>	<p>WCET™ members can locate back issues of the journal on the WCET™ website (<a href="http://www.wccetn.org">www.wccetn.org</a>) in the Member's Only section. Go to the library and select which back issue of the journal you want. Only issues from 2002 to present are available electronically.</p> <p>For articles or journal issues prior to 2002, contact <b>Jenny Prentice</b>, Journal Editor at <a href="mailto:editor@wccetn.org">editor@wccetn.org</a></p>
<p><b>BulleTin</b></p> <p>To whom do I contact if I have something to contribute to the BulleTin?</p>	<p><b>Karen Bruton</b>, Publications and Communications Chairperson at <a href="mailto:publications@wccetn.org">publications@wccetn.org</a></p>
<p><b>IDEAS for WCET™</b></p> <p>I or my country members have an idea to enhance the WCET™.</p>	<p><b>Elizabeth A Ayello</b>, President at <a href="mailto:president@wccetn.org">president@wccetn.org</a></p> <p><b>Laurent O Chabal</b>, Vice-President at <a href="mailto:vicepresident@wccetn.org">vicepresident@wccetn.org</a></p>
<p><b>Concern about the WCET™</b> I or my country members want to express a concern, praise, or thank you about the WCET™.</p>	<p><b>Elizabeth A Ayello</b>, President at <a href="mailto:president@wccetn.org">president@wccetn.org</a></p> <p><b>Laurent O Chabal</b>, Vice-President at <a href="mailto:vicepresident@wccetn.org">vicepresident@wccetn.org</a></p>

<p><b>Unclear about ID role</b></p> <p>I do not understand what I am supposed to do as the ID.</p>	<p><b>Laurent O Chabal</b>, Vice-President at <a href="mailto:vicepresident@wcetn.org">vicepresident@wcetn.org</a></p>
<p><b>WCET™ Congress</b></p> <p>I need information about the next congress.</p>	<p>Go to the Congress section of the WCET™ website <a href="http://wcetn.org">wcetn.org</a></p> <p>Or contact <b>Dee Waugh</b> , Congress and Meeting Coordinator at <a href="mailto:congress@wcetn.com">congress@wcetn.com</a></p>
<p><b>Congress Registration</b></p> <p>I have questions about congress registration.</p>	<p>Go to the Congress section of the WCET™ website <a href="http://wcetn.org">wcetn.org</a></p> <p>Or contact <b>Dee Waugh</b> , Congress and Meeting Coordinator at <a href="mailto:congress@wcetn.com">congress@wcetn.com</a></p>
<p><b>NNGF Scholarship</b></p> <p>I or a country member want to apply for a scholarship.</p>	<p>Check the WCET™ Website <a href="http://www.wcetn.org">www.wcetn.org</a> for the necessary scholarship application forms.</p> <p>Or contact <b>Arum Ratna Pratiwi</b>, Norma N Gill Foundation Chairperson <a href="mailto:nngf@wcetn.org">nngf@wcetn.org</a></p>
<p><b>Education Program</b></p> <p>How do I find out about which educational program is accredited by WCET™?</p>	<p><b>Denise Hibbert</b>, Education Chairperson at <a href="mailto:education@wcetn.org">education@wcetn.org</a></p>
<p><b>Twinning Project</b></p> <p>My country is interested in being twinned with a more developed country or my country wants to be involved in twinning with an emerging country.</p>	<p><b>Arum Ratna Pratiwi</b>, NNGF Chairperson at <a href="mailto:nngf@wcetn.org">nngf@wcetn.org</a></p>
<p><b>Constitution</b></p> <p>Where can I find out information about the WCET™ constitution?</p>	<p>WCET™ Constitution is on the WCET™ website <a href="http://www.wcetn.org">www.wcetn.org</a></p> <p><b>Laurent O Chabal</b>, Vice-President at <a href="mailto:vicepresident@wcetn.org">vicepresident@wcetn.org</a></p>

